AGREEMENT

PROSECUTOR OF THE COUNTY OF PASSAIC AND

PASSAIC COUNTY PROSECUTOR'S CLERICAL ASSOCIATION

1993, 1994, 1995

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ARTICLE I - MANAGEMENT RIGHTS

The public Employer retains the right in accordance with applicable laws and procedures to:

- (a) Direct employees.
- (b) Hire, promote, transfer, assign and retain employees in positions within the agency, and to suspend, demote, discharge or take other disciplinary action against employees and including the right to take disciplinary action when an employee fails to comply with management requests.
- (c) Relieve employees from duties because of the lack of work or for other legitimate reasons.
- (d) Maintain the efficiency of the government operations entrusted to the Employer.
- (e) Determine the methods, means and personnel by which such operations are to be conducted.
- (f) Take whatever action may be necessary to carry out the responsibilities of the Employer in situations of emergency.



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ARTICLE II - RECOGNITION

The Employer recognizes the Association as the sole and exclusive authorized bargaining representative for all clerical employees employed by the Passaic County Prosecutor.

ARTICLE III - PERSONAL LEAVE

- (A) Every employee shall be permitted a maximum of three (3) personal leave days per year with pay.
- The employee shall provide three (3) days advance notice of such leave except in the event of personal emergency. Approval of such leave requests shall not be unreasonably refused. Except as provided herein, such leave shall not be cumulative.
- In the event the Employer does not approve the employee's leave request and as a result one or more of the personal leave days is not taken within the calendar year as per past practice, then the unused personal leave day(s) may be carried over to the next calendar year.
- An employee may request of the Employer, for good cause shown, to carry over personal leave day(s) to the next calendar year. Approval of such requests shall be within the discretion of the Employer.
- (D) Personal leave days may be taken by the employee in half-day increments.



<u>ARTICLE IV - BEREAVEMENT LEAVE</u>

Bereavement Leave Pay

- (A) Employees covered by this Agreement shall be allowed three
 (3) days off with pay at the employee's straight time pay for death in the immediate family.
- (B) The immediate family for the purpose of this section is defined as a spouse, children, including step and foster children, employee's natural parents and current step-parents, grandparents, grandson and granddaughter, brother, sister, mother-in-law, father-in-law, brother-in-law and sister-in-law.
- (C) Each employee covered by this Agreement shall be allowed one
 (1) additional day per year for use in the event of death of the employee's husband, wife, son or daughter.
- (D) Employees covered by this Agreement shall be allowed one (1) day off with pay at the employee's straight time pay to attend the funeral of other family members, provided the funeral occurs on a regular workday.



ARTICLE V - SICK LEAVE

- (A) Every employee covered by this Agreement shall earn payment for absence due to illness at the rate of fifteen (15) days per year, which shall accumulate at the rate of 1.25 days per month.
 - (B) Unused sick days shall be cumulative from year to year.
- (C) After an employee has used ten (10) or more sick days in any one calendar year, the Employer shall have the right to demand that the employee furnish a note from a doctor that said employee was in fact ill.
- (D) After an employee has used five (5) continuous sick days, the Employer shall have the right to demand that the employee furnish a note from a doctor that said employee was in fact ill.
- (E) Newly hired employees shall earn sick leave at the rate of one (1) day for each month of completed service during the remainder of the calendar year of their employment.
- (F) Upon retirement, an employee shall be entitled to the cash equivalent of one-half of the employee's total remaining and accrued sick time, up to a maximum of \$12,000.



ARTICLE VI - HOLIDAYS

(A) The following days are recognized paid holidays, except as modified herein:

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1/2 day New Year's Eve
New Year's Day
Martin Luther King's Birthday
Washington's Birthday
Lincoln's Birthday
Good Friday
Memorial Day
Independence Day
Labor Day
Columbus Day
Election Day
Veteran's Day
Thanksgiving Day and day after
1/2 day Christmas Eve
Christmas Day

- (B) The Association recognizes the right of the Employer to require employees to work on holidays.
- (C) If an employee is required to work on a holiday, she shall be compensated for such work at two (2) times the employee's regular rate for all hours worked, or compensatory time at two (2) times the hours worked, whichever method the Employer in his absolute discretion deems proper.
- (D) If a holiday falls on Saturday, it shall be celebrated on Friday. If a holiday falls on Sunday, it shall be celebrated on Monday.
- (E) If a holiday falls within the vacation period of an employee, the employee shall receive pay for same or extend the vacation period by one (1) day at the Employer's option.



ARTICLE VII - VACATIONS

- (A) All employees are entitled to vacation leave with pay. Compensation is as follows:
- 1. 1-5 years of service 12 working days each year
- 2. 6-10 years of service 15 working days each year
- 3. 11-15 years of service 18 working days each year
- 4. 16-20 years of service 20 working days each year
- 5. 20 years and over 22 working days each year
- (B) Vacation leave should be credited and available for use on January 1st of each year and the amount of leave is dependent on the number of years of service.
- (C) Probationary employees may not utilize vacation time during their probationary period, but at the end of the probationary period the employees shall be entitled to one accrued vacation day for every month worked during the probationary period, provided the employee is not terminated either during or at the end of the probationary period. Employees so terminated are not entitled to vacation leave, nor to compensation for same.
- (D) After probation and during the first year of service up to January 1st, employees accrue one day for each month of service. As of January 1st, all employees are credited for the appropriate number of days in advance for the coming year.
- (E) During the calendar year in which the anniversary date of an employee's actual years of service would entitle the employee to advance to the next level of vacation leave compensation, the employee shall be entitled to a pro rata share of the increase in vacation leave compensation as follows:



<u>ARTICLE_VII - VACATIONS</u> (continued)

For steps 2 and 3, if the anniversary date falls between January 1st and April 30th, the employee shall be entitled to three (3) additional vacation days during that calendar year. If the anniversary date falls between May 1st and August 31st, the employee shall be entitled to two (2) additional vacation days during the calendar year. If the anniversary date falls between September 1st and December 31st, the employee shall be entitled to (1) additional vacation day during that calendar year.

For steps 4 and 5, if the anniversary date falls between January 1st and June 30th, the employee shall be entitled to two (2) additional vacation days during that calendar year. If the anniversary date falls between July 1st and December 31st, the employee shall be entitled to (1) additional vacation day during that calendar year.

Additional vacation days earned during the calendar year as a result of the change in vacation leave entitlement shall be credited as of January 1st of that calendar year.

- (F) An employee who becomes ill during his vacation will not be charged vacation leave, but rather sick leave for the period of illness, provided the employee furnishes satisfactory proof such as a doctor's certificate of the illness to the Employer upon return to work.
- (G) An employee may request of the Prosecutor or his designee, the right to carry over into the next calendar year unused vacation days. Approval of such requests shall not be unreasonably denied. The carry over may not exceed one calendar year value.

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ARTICLE VIII - HEALTH AND INSURANCE BENEFITS

- (A) Except as provided herein, all health insurance, dental insurance, life insurance, disability insurance and the Prescription Drug Plan shall remain in effect as per past practice.
- (B) It is agreed that existing employees on staff as of the signing of this contract shall maintain their existing health insurance coverage, i.e. the Blue Cross/Blue Shield Pace Program equivalent, with the following amendments.
- 1. The deductible for health insurance shall be \$200.00 for the employee and \$200.00 for family members, amounting to a total deductible of \$400.00 in the aggregate. Said deductible shall be effective for calendar year 1994.
- Effective upon the signing of this contract, pre-admission review and case management shall be part of the health insurance program. It is specifically and expressly agreed, that under the preadmission review and case management provisions of the health plan, in the event of a disagreement between the employee's physician(s) and the plan's physician(s) as to proposed surgery or course of treatment, the decision of the patient and/or patient's physician shall control. In such event, the plan shall pay the expenses of the chosen surgery or course of treatment in accordance with the plan's normal payment schedules for same.
- (C) It is further agreed that all new employees hired after the date of the signing of this contract shall have the health insurance coverage known as the Blue Cross/Blue Shield Wrap-Around Program

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equivalent. The deductible under this program shall be \$200 for the employee and \$200 for family members, amounting to a total deductible of \$400.00 in the aggregate. Pre-admission review and case management shall be part of this health insurance program.

- (D) It is further agreed that the co-pay under the Prescription Drug Plan shall increase from \$3.00 to \$5.00 for non-generic drugs and that this change shall be effective upon the singing of this contract or as soon thereafter as the County is able to implement the same. There will be no co-pay for generic drugs.
- (E) In the event that the County changes its present insurance carriers and/or insurance plans, the new coverage for any and all health and insurance benefits shall be equal to or greater than, but not less than, the benefits and coverage levels presently in effect.
- (F) In the event the Employer desires to change health care providers, or enter into a program of self-insurance regarding coverage for any existing benefits, the Association agrees to re-open negotiations solely as to that issue; provided, however, that no change shall be made in the benefits provided for in this Article without the full consent of both parties.
- (G) In the event an employee is laid off (not resigned, terminated or retired), the hospitalization and prescription insurance benefits shall continue for a period of ninety (90) calendar days except if paid for by another Employer.

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ARTICLE IX - WORK SCHEDULE, OVERTIME AND COMPENSATORY TIME

- (A) The standard workweek shall consist of five (5) consecutive days, Monday through Friday, with two (2) consecutive days off.
- (B) The hours of work shall be either six (6) hours per day with one (1) hour off for unpaid lunch for a total workweek of thirty (30) hours or seven (7) hours per day with one (1) hour off for unpaid lunch, for a total workweek of thirty-five (35) hours.
- (C) The determination as to which employees will work six (6) hours a day and thirty (30) hours a week and which will work seven (7) hours a day and thirty-five (35) hours a week shall be at the discretion of the Employer. However, all employees hired after April 1, 1990 shall be required to work seven (7) hours a day and thirty-five (35) hours a week.
- (D) Employees who are required to work a thirty-five (35) hour workweek shall receive extra remuneration by way of the salary adjustments specified in Article XVI-Salaries.
- (E) Lunch periods assigned to employees shall be duty free, and with the exception of an emergency, any employee who shall be requested to work during her lunch period shall be afforded a duty-free lunch period during the respective work shift in that same workday.
- (F) An employee required to work longer than the normal workday shall be paid at her regular hourly-rate, except that all hours in excess of eight (8) work-hours in a workday, or forty (40) work-hours during that particular workweek (Monday through Friday) shall be at the rate of one and one-half times the regular hourly rate.



ARTICLE IX - WORK SCHEDULE, OVERTIME AND COMPENSATORY TIME (continued)

- (G) An employee who works on a Saturday shall be remunerated at the rate of one and one-half times the regular hourly rate.
- (H) An employee who works on a Sunday or holiday shall be remunerated at the rate of two times the regular rate.
- (I) Payment for overtime work shall be in the form of cash or compensatory time off at the Employer's discretion.

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ARTICLE X - EMPLOYEE LIABILITY

The Employer and the County shall provide legal defense and indemnification in all cases in accordance with the terms of the prevailing law at the time the claim arises.

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ARTICLE XI - NON-DISCRIMINATION

The Employer and the Association agree that the provisions of this Agreement shall be applied equally to all employees, and there shall be no discrimination as to age, sex, marital status, race, color, creed, national origin or political affiliation.

ARTICLE XII - FULLY BARGAINED PROVISIONS

This Agreement shall not be modified in whole or in part by the parties except by an instrument in writing only, executed by both parties.

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ARTICLE XIII - SEPARATION OF EMPLOYMENT

- (A) Upon discharge, the employee will receive no later than the next pay period all monies to which the employee is entitled.
- (B) Upon resignation, the employee will receive not later than the next pay period all monies to which the employee is entitled, provided that the employee has notified the Employer at least two (2) weeks prior to such resignation.
- (C) The current terminal leave program providing for payment upon retirement for unused sick leave shall remain in effect, as enunciated in paragraph F of Article V "Sick Leave" on page six of this Agreement.

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ARTICLE XIV - GRIEVANCE PROCEDURE

(A) <u>Definition</u>

For purpose of this Agreement, the term "grievance" means any complaint, difference or dispute between the Employer and any employee with respect to the interpretation, application or violation of any of the provisions of this Agreement or any applicable rule or regulation or policies, agreements or administrative decisions affecting any employee(s) covered by this Agreement which govern terms and conditions of employment.

(B) Procedure

Step 1: Within ten (10) working days of its occurrence the matter shall be reduced to writing on an approved grievance form and submitted to the First Assistant Prosecutor. The First Assistant Prosecutor shall respond in writing no later than ten (10) working days from receipt of the written grievance.

Step 2: In the event the grievance is not resolved at Step 1, then the matter may be appealed within ten (10) working days in writing to the Prosecutor. The ten (10) working day period for appeal to Prosecutor shall run either from the date of receipt of the First Assistant Prosecutor's written response or upon the completion date of Step 1 where there is no response. The Prosecutor shall have ten (10) working days in which to respond.

Step 3: In the event the grievance is not resolved at Step 2, then the Association and only the Association may submit the matter within ten (10) working days to binding arbitration in accordance with the procedures of the New Jersey Public Employment Relations Commission.

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ARTICLE XIV - GRIEVANCE PROCEDURE (continued)

The written request for arbitration by the Association must be filed with the Public Employment Relations Commission and a copy served upon the Prosecutor's response at Step 2.

- No response at any step within the time allotted shall be deemed to be a denial of the grievance at that Step.
- 2. Written disposition of all grievances shall be forwarded to the Association.
- 3. In the event of arbitration, the costs of the arbitrator's services shall be shared equally by the parties except that late cancellation fees shall be the sole responsibility of the party requesting the postponement.
- 4. Time limits shall be strictly adhered to and a grievance not raised or processed within the time allotted shall be deemed to be abandoned.
- 5. Documents, communications or records dealing with a grievance, except disciplinary matters, shall not be filed in any employee's personnel file.
- 6. Meetings and hearings pursuant to this procedure shall not be conducted in public and shall only be attended by the parties in interest and authorized representatives.
- 7. A grievance must be raised at Step 1 no later than ten (10) working days following its occurrence.
- 8. Nothing in this Agreement or grievance procedure shall affect or apply to the right of the Employer to discipline or discharge employees nor deprive any employee of their rights in such cases pursuant to civil service rules and regulations or otherwise.



ARTICLE XV - EXISTING POLICIES

- (A) The provisions of any valid and existing Board of Chosen Freeholder Ordinances or Resolutions validly providing employment benefits with regard to matters covered by this Agreement shall remain in effect unless this Agreement provides for some other benefit.
- (B) In the event the Board of Chosen Freeholders negotiate an improvement in any wage or fringe benefit on a county-wide basis, then the employees in this bargaining unit shall have the right to request immediate negotiations as to such issue only, any other provisions of this Agreement to the contrary notwithstanding.
- (C) The Prosecutor of the County of Passaic agrees that all benefits, terms and conditions of employment relating to the status of Passaic County Prosecutor's Office, which benefits, terms and conditions of employment are not specifically set forth in this Agreement, shall be maintained at not less than highest standards in effect at the time of the commencement of collective bargaining negotiations between the parties leading to the execution of this Agreement.
- (D) Unless a contrary intent is expressed in this Agreement, all existing benefits, rights, duties, obligations and conditions of employment applicable to any employee covered by this Agreement pursuant to any rules, regulations, instructions, directive, memorandum, statute or otherwise shall not be limited, restricted, impaired, removed or abolished.



ARTICLE XVI - SALARIES

- (A) Effective February 1, 1993, there shall be a five percent (5%) cost-of-living adjustment.
- (B) Effective March 1, 1994, there shall be a two percent (2%) cost-of-living adjustment.
- (C) Effective September 1, 1994, there shall be a three (3%) cost-of-living adjustment.
- (D) Effective April 1, 1995, there shall be a two and one-half percent (2 1/2%) cost-of-living adjustment.
- (E) Effective October 1, 1995, there shall be a three percent (3%) cost-of-living adjustment.
- (F) Increments shall be paid when due to all eligible employees according to the employee's anniversary date, pursuant to the Salary Guide for Clerical Employees of the Passaic County Prosecutor's Office, a copy of which is attached to this Agreement.
- (G) Employees designated to work a thirty-five (35) hour workweek shall continue to receive a salary adjustment. Said adjustment will consist of setting their base salary two levels higher at the same step, according to the Salary Guide for Clerical Employees of the Passaic County Prosecutor's Office. (For example, an employee at Step 1, Level 3 shall move to Step 1, Level 5.)
- (H) It is agreed that, except as provided herein, Clerical Employees hired after November 1, 1991, the date of the signing of the 1991- 1992 Agreement between the Prosecutor of the County of Passaic and the Passaic County Prosecutor's Clerical Association shall not be entitled to receive longevity benefits during the course of their employment with the Prosecutor's Office. An exception to the



policy will be existing Passaic County employees already receiving longevity benefits who transfer into the Prosecutor's Office. Such transferred employees shall continue to receive their longevity benefits.

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ARTICLE XVII - SAVINGS CLAUSE

Should any part of this Agreement or any provisions contained herein be declared invalid by operation of law or by any tribunal of competent jurisdiction, such invalidation of such part or provision shall not invalidate the remaining portions hereof and they shall remain in full force and effect.

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ARTICLE XVIII - WORK INCURRED INJURY

Where an employee covered under this Agreement suffers a work-connected injury or disability, the Employer shall continue such employee at full pay, during the continuance of such employee's inability to work, for a period of up to one year. During this period of time, all temporary disability benefits accruing under the provisions of the Workers' Compensation Act shall be paid over to the Employer.

The employee shall be required to present evidence by a certificate of a responsible physician that she is unable to work and, the Prosecutor may reasonably require that said employee to present such certificates from time to time.

In the event the employee contends that she is entitled to a period of disability beyond the period established by the treating physician, or a physician employed by the Prosecutor or by its insurance carrier, then, and in that event, the burden shall be upon the employee to establish such additional period of disability by obtaining a judgement in the Division of Workers' Compensation establishing such further period of disability and such findings by the Division of Workers' Compensation or, if there is an appeal therefrom, the final decision of the last reviewing court, shall be binding upon the parties.

For the purpose of the Article, injury or illness incurred while the employee is attending an Employer sanctioned training program, shall be considered in the line of duty.



ARTICLE XVIII - WORK INCURRED INJURY (continued)

In the event a dispute arises as to whether an absence shall be computed or designated as sick leave or as an injury on duty, the parties agree to be bound by the decision of an appropriate Workers' Compensation judgement, or, if there is an appeal therefrom, the final decision of the last reviewing court.

An injury on duty requiring time off for treatment, recuperation or rehabilitation shall not be construed a sick leave or a sick leave occasion under the terms of the sick leave policy heretofore agreed upon between the parties.

In the event of disagreement concerning whether the injury is disabling or work-connected, the matter may be submitted to an arbitration panel of three (3) physicians -- one of the employee's choice, one of the Employer's choice and a third selected by the two (2) physicians appointed by the parties.

A personnel file shall be established and maintained for each employee covered by this Agreement. Such files are confidential records and shall be maintained in the office of the Prosecutor, and may be used for evaluation purposes.

Upon advance notice and at reasonable times, any member of the Prosecutor's Office may at any time review his personnel file. However, this appointment for review must be made through the Prosecutor or his designated representative.

Whenever a written complaint concerning an employee or his actions is to be placed in his personnel file, a copy shall be made available to the employee and he shall be given the opportunity to rebut any material if he so desires, and he shall be permitted to place said rebuttal in his file. (When the employee is given a copy of the complaint, the identification of the complainant shall be excised.) However, if any disciplinary action is taken based on any complaint, then the employee shall be furnished with all the details of the complaint, including the identity of the complainant.

All personnel files will be carefully maintained and safeguarded permanently, and nothing placed in any file shall be removed therefrom, unless such removal is agreed upon by both the Employer and the employee. Unless so agreed, removal of any material from a personnel file by any employee shall subject that employee to appropriate disciplinary action.

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Each employee shall be supplied with a written certification from the Employer prior to the end of the calendar year which shall state the number of accumulated vacation days, sick days, personal days and any other time which is available to the employee.

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RTICLE XX - INVESTIGATION OF CLERICAL EMPLOYEES

In an effort to insure that departmental investigations are conducted in a manner which is conducive to good order and discipline, the following rules are hereby adopted:

- (1) The interrogation of a member of the office shall be at a reasonable hour, preferably when the member of the office is on duty, unless the exigencies of the investigation dictate otherwise.
- (2) The interrogation shall take place at a location designated by the Prosecutor. Usually it will be at the Prosecutor's Office or the location where the incident allegedly occurred.
- (3) The member of the office shall be informed of the nature of the investigation before any interrogation commences. Sufficient information to reasonably apprise the member of the allegations should be provided. If it is known that the member of the office is being interrogated as a witness only, the member should be so informed at the initial contact.
- (4) The questioning shall be reasonable in length. Fifteen (15) minutes time shall be provided for personal necessities, meals, telephone calls and rest periods at the end of every two (2) hours.
- (5) The member of the office shall not be subject to any offensive language, nor shall the member be threatened with transfer, dismissal or other disciplinary punishment. No promise or reward shall be made as an inducement to answering questions.



- (6) At every stage of the proceedings, the Prosecutor's Office shall afford an opportunity for a member of the office, if the member so requests, to consult with counsel and/or an Association representative before being questioned concerning a violation of the rules and regulations which shall not delay the interrogation beyond one (1) hour for consultation with the Association representative, nor more than two (2) hours for consultation with the attorney. However, this paragraph shall not apply to routine day-to-day investigations.
- (7) In cases other than department investigations, if a member of the office is under arrest or if the member is a suspect or the target of a criminal investigation, the member shall be given his/her rights pursuant to the provisions of the United States and New Jersey Constitutions, as well as the current decisions of the United States Supreme Court and the appellate courts of the State of New Jersey.
 - (8) Nothing herein shall be construed to deprive the Prosecutor's Office or its employees of the ability to conduct the routine and daily operations of the office.
 - (9) These rules shall apply to personal interrogations of members, but shall not apply to requests for written reports.

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ARTICLE XXI - UNION RIGHTS

- (A) The Association shall have the right to post union notices using their own stationery on available bulletin boards.
- (B) Any representative of the Association that is scheduled to participate in negotiations or grievance procedures during work hours will suffer no loss in pay or benefits.
- (C) Employees shall be made aware of any correspondence placed in their personnel file.
- (D) The Employer agrees to provide facilities for the Association to conduct meetings during off-duty hours.

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ARTICLE XXII - RETROACTIVE PAYMENT

Retroactive payment of salary increases shall be paid by separate check from the regular payroll period check due at the time of payment.

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ARTICLE XXIII - TERM AND RENEWAL

This Agreement shall remain in effect until December 31, 1995 or until successor agreement is reached. In the event such a successor agreement is not reached by December 31, 1995, both parties expressly intend and agree to continue to remain bound by the terms of this Agreement in all respects during any interim period until a successor agreement is reached.

This means, inter alia, that during any such interim period, the Employer specifically agrees to continue to:

- 1. Award all salary step increases an employee may be entitled to pursuant to Article XVI;
- 2. Award all incremental vacation increases an employee may be entitled to pursuant to Article VII;
- Provide health and related coverages for all employees pursuant to Article VIII;
- Compensate employees for overtime work pursuant to Article IX.

It is further specifically intended by the parties that this Article shall survive the expiration of the underlying Agreement, shall be severable therefrom and shall continue in full force and effect until a successor agreement is reached.

It is understood that this Agreement shall be binding upon the parties, their successors and assigns, and that upon notice to either party pursuant to the regulations of the Public Employment

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Relations Commission (PERC), either party shall have the obligation to commence negotiations for a successor agreement pursuant to the Rules of the New Jersey Public Employment Relations Commission.

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ARTICLE XXIX - TERM AND RENEWAL (continued)

IN WITNESS WHEREOF, the parties hereto have caused these present to be signed and attested to this and day of 5000, 1994.

PASSAIC COUNTY PROSECUTOR

By: Ronald S. Fava

witness:/

PASSAIC COUNTY PROSECUTOR'S CLERICAL ASSOCIATION

Veronin Stomback

WITNESS:

Jusi L. Franco

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31303 30391 29650 28786 28222	29836 28967 28260 27437 26899	28412 27584 26911 26127 25615	27050 26262 25621 25621 24875 24387	23859 23859 23277 22599 22156 25764 25014 24404 23693 23228	23414 23414 22732 22732 22178 21532 21110
32509 31562 30792 29895 29309	30987 30084 29350 28495 27936	29507 28648 27949 27125 26603	28088 27270 26605 25830 25324	24780 24176 23472 23012 26754 25975 25975 25341 24603 24121	24319 24319 23611 23035 22364 21925
33714 32732 31934 31904 31004 30296	32132 31196 30435 29549 28970	30602 29711 28986 28142 27590	29130 28282 27592 26788 · . 26263 · .	25702 25075 24345 23868 27740 26932 26275 25510 25010	25227 24492 23895 23199 22744
34915 33898 33071 32108 31478	32310 32310 31522 30604 30004	31697 30774 30023 29149 28577	30166 29287 28573 285741 27741	26623 25974 25974 25217 24723 28730 27893 277213 26420 25902	26135 25374 25374 24755 24034 23563

Job Description	Start Date	Step A	Step B	Step C	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
224 Level 12	10/01/95	20236	21501	22767	24032	25298	26563	27830	29095	30356	31625	32891	34156	35425	36689
	04/01/95	19647	20875	22104	23332	24561	25789	27019	28248	29472	30704	31933	33161	34393	35620
	09/01/94	19168	20366	21565	22763	23962	25160	26360	27559	28753	29955	31154	32352	33554	34751
	03/01/94	18610	19773	20937	22100	23264	24427	25592	26756	27916	29083	30247	31410	32577	33739
	02/01/93	18245	19365	20526	21667	22808	23948	25090	26231	27369	28513	29654	30794	31938	33077
227 Level 13	10/01/95	21254	22583	23908	25236	26564	27895	29225	30556	31881	33214	34542	35871	37201	36526
	04/01/95	20635	21925	23212	24501	25790	27083	28374	29666	30952	32247	33536	34826	36117	37406
	09/01/94	20132	21390	22646	23903	25161	26422	27682	28942	30197	31460	32718	33977	35236	36494
	03/01/94	19546	20767	21986	23207	24428	25652	26876	28099	29317	30544	31765	32987	34210	35431
	02/01/93	19163	20360	21555	22752	23949	25149	26349	27548	28742	29945	31142	32340	33539	34736
230 Level 14	10/01/95	22311	23705	25102	26497	27890	29289	30682	32080	33477	34874	36268	37657	39048	40441
	04/01/95	21661	23015	24371	25725	27078	28436	29788	31146	32502	33858	35212	36560	37911	35263
	09/01/94	21133	22454	23777	25098	26418	27742	29061	30386	31709	33032	34353	35668	36986	38305
	03/01/94	20517	21800	23084	24367	25649	26934	28215	29501	30785	32070	33352	34629	35909	37189
	02/01/93	20115	21373	22631	23889	25146	26406	27662	28923	30181	31441	32698	33950	35205	36460
233 Level 15	10/01/95	23426	24890	26352	27822	29291	30754	32220	EBBEE	35151	36617	38084	39525	40990	42444
	04/01/95	227 44	24165	25584	27012	28438	29858	31282	32702	34127	35550	36975	38374	39796	41208
	09/01/94	22189	23576	24960	26353	27744	29230	30519	31904	33295	34683	36073	37438	38825	40203
	02/01/93	21121	22440	23758	25083	26408	27727	29049	30368	31691	33013	34335	35635	36955	38267
236 Level 16	10/01/95	24574	26117	27661	29264	30811	32355	33898	35440	36985	36528	40069	41609	42919	44463
	04/01/95	23858	25356	26855	28412	29914	31413	32911	34408	35908	37406	38902	40397	41669	43168
	09/01/94	23276	24738	26200	27719	29184	30647	32108	33569	35032	36494	37953	39412	40653	42115
	03/01/94	22598	24017	25437	26912	28334	29754	31173	32591	34012	35431	36848	38264	39469	40888
	02/01/30	66177	7.5040	74930	70204		77.77	70007	70670	00000	14/10	20170	P.T.C. 0	30090	400
239 Level 17	10/01/95	25876	27480	29084	30690	32302	33920	35540	37155	38704	40225	41747	43316	44882	46443
	04/01/95	25122	26680	28237	29796	31361	32932	34505	36073	37577	39053	40531	42054	43575	45090
	09/01/94	24509	26029	27548	29069	30596	32129	33663	35193	36660	38100	39542	41028	42512	43990
	03/01/94	23795	25271	26746	28222	29705	31193	32683	34168	35592	36990	38390	39833	41274	42709
	02/01/93	23328	24775	26222	27669	29123	30581	32042	33498	34894	36265	37637	39052	40465	41872
242 Level 18	10/01/95	27258	28925	30591	32260	33958	35659	37315	38958	40571	42173	43834	45478	47118	48748
	04/01/95	26464	28083	29700	31320	32969	34620	36228	37823	39389	40945	42557	44153	45746	47328
	09/01/94	25819	27398	28976	30556	32165	33776	35344	36900	38428	39946	41519	43076	44630	46174
	03/01/94	25067	26600	28132	29666	31228	32792	34315	35825	37309	38783	40310	41821	43330	44829
	02/01/93	24575	26078	27580	29084	30616	32149	33642	35123	36577	38023	39520	41001	42480	43950

Job Description	Start Date	Step A	Step B	Step C	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
245 Level 19	10/01/95	28641	30371	32099	33826	35610	37390	39066	40763	42440	44122	45765	47472	49175	50863
	04/01/95	27807	29486	31164	32841	34573	36301	37948	39576	41204	42837	44432	46089	47743	49382
	09/01/94	27129	28767	30404	32040	33730	35416	37022	38611	40199	41792	43348	44965	46579	48178
	03/01/94	26339	27929	29518	31107	32748	34384	35944	37486	39028	40575	42085	43655	45222	46775
	02/01/93	25823	27381	28939	30497	32106	33710	35239	36751	38263	39779	41260	42799	44335	45858
248 Level 20	10/01/95	30255	32045	33834	35618	37397	39171	40930	42699	44461	46172	47847	49580	51313	53036
	04/01/95	29374	31112	32849	34561	36308	36030	39738	41455	43166	44827	46453	48136	49818	51491
	09/01/94	28658	30353	32048	33738	35422	37102	38769	40444	42113	43734	45320	46962	48603	50235
	03/01/94	27823	29469	31115	32755	34390	36021	37640	39266	40886	42460	44000	45594	47187	48772
	02/01/93	27277	26891	30505	32113	33716	35315	36902	38496	40084	41627	43137	44700	46262	47816
251 Level 21	10/01/95	31762	33613	35466	37318	39171	41022	42877	44734	46508	48268	49920	51678	53437	55202
	04/01/95	30837	32634	34433	36231	38030	39827	41628	43431	45153	46862	48466	50173	51881	53594
	09/01/94	30085	31838	33593	35347	37102	38856	40613	42372	44052	45719	47284	48949	50616	52287
	03/01/94	29209	1160£	32615	34317	36021	37724	39430	41138	42769	44387	45907	47523	49142	50764
	02/01/93	28636	30305	31975	33644	35315	36984	38657	40331	41930	43517	45007	46591	48178	49769
254 Level 22	10/01/95	3334	35248	37160	39075	41022	42974	44958	46778	48594	50329	52060	53885	55705	57522
	04/01/95	32363	34221	36078	37937	39827	41722	43649	45416	47179	48863	50544	52316	54083	55847
	09/01/94	31574	33386	35198	37012	38856	40704	42584	44308	46028	47671	49311	51040	52764	54485
	03/01/94	30654	32414	34173	35934	37724	39518	41344	43017	44687	46283	47875	49553	51227	52898
	02/01/93	30053	31778	33503	35229	36984	38743	40533	42174	43811	45375	46936	48581	50223	51861
257 Level 23	10/01/95	34874	36849	38624	40803	42835	44875	46972	48619	50663	52407	54168	56038	57901	59766
	04/01/95	33858	35776	37693	39615	41587	4356B	45604	47397	49187	50881	52590	54406	56215	56025
	09/01/94	33032	34903	36774	38649	40573	42505	44492	46241	47987	49640	51307	53079	54844	56610
	03/01/94	32070	33886	35703	37523	39391	41267	43196	44894	46589	48194	49813	51533	53247	54961
	02/01/93	31441	33222	35003	36787	38619	40458	42349	44014	45675	47249	48835	50523	52203	53883
260 Level 24	10/01/95	36414	38451	40487	42530	44647	46774	48985	50857	52730	54484	56275	58190	60098	62008
	04/01/95	35353	37331	39308	41291	43347	45412	47558	49376	51194	52897	54636	56495	58348	60202
	09/01/94	34491	36420	38349	40284	42290	44304	46398	48172	49945	51607	53303	55117	56925	58734
	03/01/94	33486	35359	37232	39111	41058	43014	45047	46769	48490	50104	51750	53512	55267	57023
	02/01/93	32829	34666	36502	38344	40253	42171	44164	45852	47539	49122	50735	52463	54183	55905

Mathy

AGREEMENT BETWEEN THE PROSECUTOR OF THE COUNTY OF PASSAIC AND PASSAIC COUNTY PROSECUTOR'S CLERICAL ASSOCIATION FOR THE PERIOD 1993, 1994 AND 1995, EXECUTED JUNE 2, 1994.

It is agreed that <u>Article XVI-Salaries</u> is amended to include the following paragraph, enumerated as paragraph (I):

Effective October 1, 1994, the Salary Guide for Clerical Employees of the Passaic County Prosecutor's Office shall be amended for Levels 19, 20, 21, 22, 23 and 24, to include four (4) lower salary steps, which shall be designated as Steps A, B, C and D. The steps previously designated as Steps A, B and C shall be redesignated as Steps E, F and G. The amended Salary Guide is attached hereto.

IN WITNESS WHEREOF, the parties hereto have caused these present to be signed and attested to this 30 day of September 1994.

PASSAIC COUNTY PROSECUTOR

By: Populd S. Fava

PASSAIC COUNTY PROSECUTOR'S CLERICAL ASSOCIATION

I nomica Stoniback

WITNESS:

Horni Farm

R1

Passaic County Prosecutor's Clerical Staff Salaries

260 Level 24	257 Level 23	254 Level 22	251 Level 21	248 Level 20	245 Level 19	Job Description
10/01/95 04/01/95 09/01/94 03/01/94 02/01/93	10/01/95 04/01/95 09/01/94 03/01/94 02/01/93	10/01/95 04/01/95 09/01/94 03/01/94 02/01/93	02/01/93 10/01/95 04/01/95 09/01/94 03/01/94 02/01/93	10/01/95 04/01/95 09/01/94	10/01/95 04/01/95 09/01/94 03/01/94 02/01/93	Start Data
28614 27753 27091	27274 26458 25832	25934 25163 24574	24562 23837 23285	23255 22574 22058	21841 21207 20729	Step A
30564 29633 28941	29174 28308 ,27632	27784 26963 26324	26362 25587 24985	25005 24274 23708	23541 22857 22329	St ep B
32514 31553 30791	31074 30158 29432	29634 28763 28074	28162 27337 26685	26755 25974 25368	25241 24507 23929	Stap C
3464 3363 33641	32974 32008 31232	31484 30563 29824	29962 29067 20385	28505 27674 27008	26941 26157 25529	Stap D 8
36414 35353 34491 33486 32829	34874 33858 33032 32070 31441	33334 32363 31574 30654 30053	31762 31762 30837 30085 29209 28636	30255 29374 28658 27823	28641 27807 27129 26339 25823	Step B
38451 37331 36420 35359 34666	36849 35776 34903 33886 33222	35248 34221 33386 32414 31778	28891 33613 32634 31838 30911 30305	32045 31112 30353 29469	30371 29486 28767 27929 27381	Step F
40487 39308 38349 37232 36502	38824 37693 36774 35703 35003	37160 36078 35198 34173 33503	30505 35466 34433 33593 32615 31975	33834 32849 32048 31115	32099 31164 30404 29518 28939	Step G
42530 41291 40284 39111 38344	40803 39615 38649 37523 36787	39075 37937 37012 35934 35229	37113 37318 36231 35347 34317 34317 33644	35618 34581 33738 32755	33826 32841 32040 31107 30497	8tap 1
44647 43347 42290 41058 40253	42835 41587 40573 · 39391 38619	41022 39827 38856 37724 36984	33716 39171 38030 37102 36021 35315	37397 36308 35422 34390	35610 34573 33730 32748 32106	Step 2
46774 45412 44304 43014 42171	44875 43568 42505 41267 40458	42974 41722 40704 39518 38743	35315 41022 39827 38856 37724 36984	39171 38030 37102 36021	37390 36301 35416 34384 34384	Step 3
48985 47558 46398 45047 44164	46972 45604 44492 43196 42349	44958 43649 42584 41344 40533	36902 42877 41628 40613 39430 38657	40930 39738 38769 37640	39086 37948 37022 35944 35239	step 4
50857 49376 48172 46769 45852	48819 47397 46241 44894 44014	46778 45416 44308 43017 42174	38496 44734 43431 42372 41138 40331	42699 41455 40444 39266	40763 39576 38611 37486 36751	4 Step 5
52730 51194 49945 48490 47539	50663 49187 47987 46589 45675	48594 47179 46028 44687 43811	46508 46508 45153 44052 42769	44461 43166 42113 40886	42440 41204 40199 39028 38263	5 Step 6
54484 52897 51607 50104 49122	52407 50881 49640 48194 47249	50329 48863 47671 46283 45375	41627 48268 46962 45719 44387 43517	46172 44827 43734 42460	44122 42837 41792 40575 39779	6 Step 7
56275 54636 53303 51750 50735	54168 52590 51307 49813 48836	52060 50544 49311 47875 46936	43137 49920 48466 47284 45907	47847 46453 45320 44000	45765 44432 43348 42085	7 Step 8
5 58190 5 56495 5 55117 9 53512 5 52463	56038 54406 53079 51533 50523	5 53885 1 52316 1 51040 1 49553 5 48581	7 44700 51678 6 50173 6 48949 7 47523 7 46591	7 49580 3 48136 0 46962 0 45594	5 47472 2 46089 8 44965 5 43655	8 Step 9
0 60098 5 58348 7 56925 2 55267 3 54183	8 57901 6 56215 9 54844 3 53247 3 52203	5 55705 6 54083 0 52764 3 51227 1 50223	0 46262 8 53437 3 51881 9 50616 3 49142 1 48178	0 51313 6 49818 6 49603 2 48603	2 49175 9 47743 5 46579 5 45222 9 44335) 9 8tmp 10
62008 60202 58734 57023 55905	59766 58025 56610 54961 53883	57522 55847 54485 52898 51861	47816 55202 53594 53287 52287 50764 49769	53036 51491 50235 48772	50863 49382 48178 46775 45858	Step 11

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